

CLEVELAND COUNTY BUDGET BOARD MINUTES

April 22, 2013

The Special Meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 22nd day of April, 2013 in meeting room 200 of the Cleveland County Office Building by Rod Cleveland, Chairman. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Billie Jo Ragland, representing David Tinsley, Vice Chairman
Tammy Belinson, Secretary
Rhonda Hall, Member
Undersheriff Rhett Burnett, representing Sheriff Joe Lester, Member
Jim Reynolds, Member
Darry Stacy, Member
Rusty Sullivan, Member

David Tinsley, Vice Chairman, and Sheriff Joe Lester, Member, were absent.

Tammy Belinson said she forwarded a letter to Board Members from David Tinsley, naming Billie Jo Ragland as his proxy.

Also present were: Assistant District Attorney James Robertson, Anthony Stafford, Patricia Wiggs, Wendy Swatek, Kate Butler, Terran Manning, Melinda Duke, Christi Morren, Susan Moffat, Jacob McHughes, Jim Williams, Christine Cartmell, Paul Moses, Linda Atkins and Peggy Laizure.

After the reading of the minutes of the meeting of April 8, 2013, and there being no additions or corrections, Darry Stacy moved, seconded by Tammy Belinson, that the minutes be approved.

The vote was: Rod Cleveland, yes; Billie Jo Ragland, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

Item 1. FY 2013-2014 Budget

Rod Cleveland opened the discussion on the FY2013-2014 Budget. Tammy Belinson said projected revenues and fund balances are \$32,687,456.00 holding \$2,165,742.00 in reserve, leaving \$30,521,715.00. Elected Officials and Department Heads had requested \$36,663,661.64. Board Members discussed each line item, either with those that were in attendance at the meeting or a commissioner had talked with other Department Heads.

(A copy of the General Fund Projected Revenues and Fund is attached hereto and made part of these minutes.)

**CLEVELAND COUNTY
GENERAL FUND PROJECTED REVENUES AND FUND BALANCE**

<u>REVENUE</u>	<u>ACTUAL COLLECTIONS 2011-12</u>	<u>TOTAL ACTUAL JULY 1, 2012 TO MARCH 31, 2013</u>	<u>ESTIMATED COLLECTIONS APRIL 1, 2013 TO JUNE 30, 2013</u>	<u>TOTAL ESTIMATED COLLECTIONS 2012-13</u>	<u>PROJECTED COLLECTIONS 2013-14</u>
TAXES:					
Ad valorem tax - current	\$ 17,093,683	16,832,153	350,649	17,182,802	18,435,715
Ad valorem tax - prior	351,437	321,655	46,000	367,655	350,000
CHARGES FOR SERVICES:					
County Clerk fees	787,320	648,650	195,000	843,650	843,000
County Treasurer fees	2,900	4,423	1,500	5,923	5,000
INTERGOVERNMENTAL:					
In lieu of taxes	32,119	-	31,000	31,000	31,000
Visual inspection	917,154	947,214	-	947,214	947,000
Motor vehicle collections	272,416	211,386	60,000	271,386	271,000
Motor vehicle stamps	96,679	72,805	25,000	97,805	97,000
Fish and game fines	309	712	-	712	700
State Election Board reimbursement	75,593	53,806	17,935	71,741	71,000
Documentary stamps	459,867	395,368	95,000	490,368	490,000
Other	950	-	-	-	-
MISCELLANEOUS:					
Interest on investments	56,721	33,573	7,500	41,073	41,000
Rental or lease of county property	34,263	25,697	-	25,697	25,000
Utility reimbursement	39,124	17,049	-	17,049	-
Sale of county property	7,722	-	-	-	-
Refunds and reimbursements	75,686	70,755	35,000	105,755	50,000
Reimbursement from insurance	167,247	-	-	-	-
Reimbursement for building	2,258,041	-	-	-	-
TOTAL REVENUES	22,729,231	19,635,246	864,584	20,499,830	21,657,415
FUND BALANCE	10,830,779	11,549,676	-	11,549,676	11,030,041
TOTAL ALL SOURCES	\$ 33,560,010	31,184,922	864,584	32,049,506	32,687,456
				Less: Reserve for Undercollections	<u>(2,165,742)</u>
					\$ 30,521,715

Item 2. Crossroads Youth and Family line-item on the Budget for FY 2013-2014. Rod Cleveland moved, seconded by Jim Reynolds, to strike this item from the agenda. The vote was: Rod Cleveland, yes; Billie Jo Ragland, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, no. Motion carried.

Item 3. Requested Transfer of Appropriations.

Darry Stacy moved, seconded by Tammy Belinson, to approve the Requested Transfer of Appropriations regarding the following:

- a. From SF1A, Free Fair Personal Services, \$4,550.00; SF1B, Free Fair Part Time Help, \$3,106.20; SF1A, Free Fair Travel, \$295.00; To SF3 Free Fair Capital Outlay, \$4,736.90.

The vote was: Rod Cleveland, yes; Billie Jo Ragland, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

At this point, the Board returned to agenda Item 1, FY 2013-2014 Budgets, for further discussions regarding Budget line items.

Rod Cleveland moved, seconded by Rusty Sullivan, to recess the Budget Board Meeting until 1:55 p.m. since the Board of County Commissioners' Meeting will begin at 1 p.m. The vote was: Rod Cleveland, yes; Billie Jo Ragland, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, that the meeting be reconvened at 1:55 p.m. All previous Board Members were present.

The vote was: Rod Cleveland, yes; Billie Jo Ragland, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

Jim Reynolds moved, seconded by Darry Stacy, to approve the Budget and hold a Public Hearing on May 13, 2013.

The vote was: Rod Cleveland, yes; Billie Jo Ragland, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

(A copy of the approved Budget is attached hereto and made part of these minutes.)

AGENCY	2012-2013	REQUESTED 2013-2014	DIFFERENCE	TOTAL TO BUDGET	% Difference actual/req	% Difference req/budgeted
DISTRICT ATTORNEY	\$ 28,500.00	\$ 32,327.52	\$ 3,827.52	\$ 32,327.52	13%	0%
COUNTY SHERIFF	\$ 3,304,858.92	\$ 4,214,614.01	\$ 909,755.09	\$ 3,417,224.21	28%	-23%
COUNTY TREASURER	\$ 1,460,925.00	\$ 1,454,125.00	\$ (6,800.00)	\$ 1,396,224.21	0%	-4%
COUNTY COMMISSIONERS	\$ 590,906.76	\$ 625,445.08	\$ 34,538.32	\$ 620,285.08	6%	-1%
OSU EXTENSION	\$ 372,042.80	\$ 405,853.00	\$ 33,810.20	\$ 409,597.00	9%	1%
COUNTY CLERK	\$ 1,240,000.00	\$ 1,294,981.72	\$ 54,981.72	\$ 1,294,981.72	4%	0%
COUNTY ASSESSOR	\$ 1,012,526.15	\$ 986,829.00	\$ (25,697.15)	\$ 986,829.00	-3%	0%
VISUAL INSPECTION	\$ 1,078,856.00	\$ 998,000.00	\$ (80,856.00)	\$ 998,000.00	-7%	0%
COURT CLERK	\$ 1,414,801.09	\$ 1,533,474.25	\$ 118,673.16	\$ 1,533,474.25	8%	0%
DISTRICT COURT	\$ 191,816.90	\$ 197,400.60	\$ 5,583.70	\$ 195,662.60	3%	-1%
GENERAL GOVERNMENT	\$ 2,469,711.86	\$ 2,396,892.04	\$ (72,819.82)	\$ 2,616,892.04	-3%	8%
CAPITAL IMPROVEMENT FUND	\$ 8,500,000.00	\$ 9,215,000.00	\$ 715,000.00	\$ 9,027,290.03	8%	-2%
COURTHOUSE SECURITY	\$ 600,000.00	\$ 822,438.17	\$ 222,438.17	\$ 700,000.00	37%	-17%
HIGHWAY GENERAL	\$ 1,600,000.00	\$ 1,854,095.47	\$ 254,095.47	\$ 1,854,095.47	16%	0%
COUNTY AUDIT	\$ 967,038.00	\$ 500,000.00	\$ (467,038.00)	\$ 200,000.00	-48%	-150%
FREE FAIR	\$ 339,246.90	\$ 864,444.60	\$ 525,197.60	\$ 419,444.50	155%	-106%
ELECTION BOARD	\$ 544,446.89	\$ 665,926.20	\$ 121,479.31	\$ 585,412.36	22%	-14%
BUILDING MAINTENANCE	\$ 573,325.81	\$ 573,819.04	\$ 493.23	\$ 573,819.00	0%	0%
EXCISE & EQUALIZATION BOARD	\$ 4,180.00	\$ 4,180.00	\$ -	\$ 4,100.00	0%	-2%
PURCHASING DEPARTMENT	\$ 155,300.00	\$ 155,136.00	\$ (164.00)	\$ 134,540.00	0%	-15%
IT DEPARTMENT	\$ 303,560.04	\$ 310,738.00	\$ 7,177.96	\$ 310,738.00	2%	0%
CLEVELAND COUNTY JUSTICE CENTER	\$ 3,668,042.28	\$ 7,557,932.04	\$ 3,889,889.76	\$ 3,210,778.01	106%	-135%
TOTALS	\$ 30,420,085.00	\$ 36,663,661.64	\$ 6,243,576.64	30,521,715.00	21%	

Amount to balance to:

\$ 30,521,715.00	0.00
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There was no New Business to come before the Board.

Board Members Discussion

Tammy Belinson said she will send several employees to Oklahoma County to view its time keeping system.

Public Comments:

Lisa Winters, Crossroads Youth & Family Director, spoke to the Board about funding for the Center. She said the Center was opened in 1969 under County Government and she said it was the first shelter of its kind in Oklahoma. If Cleveland County cuts the \$225,000.00 funding to the center, they will keep the shelter open, Ms. Winters said, but will not be able to provide other services, such as after school tutoring and counseling. She asked the Board what she and her directors could do to receive the funding. Rod Cleveland said he had never heard a negative thing about Crossroads and he does appreciate that.

There being no further business to come before the Board, Rusty Sullivan moved, seconded by Rhonda Hall, to adjourn at 2:20 p.m.

The vote was: Rod Cleveland, yes; Billie Jo Ragland, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk's note: Agenda was posted April 17, 2013 at 4:37 p.m.)